

Safety Audit Committee Meeting Minutes

Monday, October 23, 2023

4:00 pm to 5:00 pm

Attendees: Jonathan Rankin, Jewel Hoffler, Travis McKinney, Corey Donker, Brandon Randleman (Virtual), Cynthia Devers, Melissa Zawodny, David LeFevre

Guest: Tyron Riddick

Absent: James Allen

1. Mr. Riddick will meet with the committee to set our goals for this school year.
 - a. Mr. Riddick met with the team. He expressed his concern about the climate. A brief discussion of the importance of this committee. He charged the committee with our purpose in accordance with policy. He read the school policy and stated that we should be prepared to present our recommendations to the board no later than June 1, 2024.
2. Introductions of members
 - a. Everyone had an opportunity to introduce themselves to the other committee members.
3. Select a chairperson for our committee-
 - a. Mr. Rankin was nominated by Mr. Randleman and seconded by Mr. Lefevre. It was voted and passed 8-0 that Mr. Rankin would be our chair.
4. Discuss open and closed sessions-
 - a. Mr. Lefevre discussed the difference between an open and closed meeting. He stated that there are sensitive safety topics that will be addressed and cannot be a part of the open meetings for the safety of our staff and students. Meetings will be open to the public but at times we will need to vote to move to a closed meeting.
 - b. Mr. McKinney brought up the need for maybe a nondisclosure Agreement for everyone to sign. Mrs. Devers stated that she would look into that and we would discuss at our next meeting.
5. Review of what was accomplished the previous year.
 - a. Mrs. Devers reviewed with the committee the presentation that was completed last year in front of the board. Mr. LeFevre added additional updates on those presentations. Mr. McKinney suggested that we take our presentation from the previous year and share with the city council in regards to the safety concerns involving the traffic needs

(stoplights at NPES and FBES, crosswalk and light between KFMS and KFHS). It may be helpful to speak a few times to help get the needs met (fall, midyear, and end of year). We will talk with the School Board about how to best go about presenting to the city council. There was discussion about having individual conversations with various council members vs the full board. It was decided that it may be best to present to the full board so that all members are able to hear our concerns.

6. Set dates, times and place to meet for the remainder of the year.
 - a. We will meet on Tuesday, November 14, 2023 at 4:00 pm at KFMS conference room. Mrs. Devers will send out the invitation and create the Zoom link and will share.

7. Set the topic for our next meeting.
 - a. Mr. McKinney will set up a matrix for the committee to review with tiers on safety. Mr. McKinney had a few questions regarding the safety of students and schools:
 - i. There was a question regarding the discipline of students and risk management. Ms. Zawodny shared that students that pose a threat are taken through a threat assessment policy.
 1. Also asked about the WATCH DOG programs at the schools. Mr. Dunker and Ms. Devers were able to explain the premise of the program and the schools that currently have a WATCH DOG program in place. (FBES, KFMS, JYMS)
 - ii. It was also asked about reviewing the School Board policies regarding safety and if there was a safety line item budget.
 - iii. It was asked if the meetings were recorded for review. The meetings are not recorded, however the minutes will be posted. The community is able to attend the meetings in person or virtually.

The meeting adjourned at 5:03 pm